

Action Plan - Work of Audit Committee - Part A – 30 September 2014

Ref No.	Date of Meeting	Item No.	Title of Report	Action Required	By Whom	Report to Committee (date)/ implemented
1	28.2.14 26.6.14	4 2	Financial Procedure Rules Presentation Minutes	Ethical question asked on all tender documentation regarding minimum wage Members informed that question was included asking if company complied with all relevant laws. The Committee suggested that this be changed to say 'Comply with all relevant laws including minimum wage' Feedback given from Procurement that legislation should be passed by March 2015 with a requirement that the minimum wage will fall within labour laws.	Head of Corporate Finance Chief Internal Audit and Corporate Fraud Manager	20 May 2014 24 July 2014 CLOSED
2	28.2.14	7	Changes to the Code of Practice for Local Authority Accounting in the UK for 2013/14	Presentation required on Council's Assets	Assistant Finance Manager/ Asset Manager	24 July 2014 CLOSED
3	26.6.14	5	Annual Audit Opinion and Internal Audit Report 2013/2014	IT Auditor to attend future meeting to explain the role of IT Audit and the assignments that they complete.	Chief Internal Auditor and Corporate Fraud Manager	27 November 2014